

NOTICE TO CONTRACTORS

**OFFICIAL PUBLIC NOTICE
SHELBY COUNTY, TEXAS**



PROPOSAL MUST BE CLEARLY MARKED

Notice is hereby given that Competitive Sealed Proposals (CSP) for the Window Restoration of the existing historic Shelby County Jail located in Center, Texas will be received until **3:00pm CST, April 22nd 2026**. Submit proposals to:

**Shelby County Judge
ATTN: Judge Allison Harbison
200 San Augustine Street Box 6
Center, TX 75935**

OR electronically to:

**allison.harbison@co.shelby.tx.us
judgeadmin@co.shelby.tx.us**

NOTE: The Time-Date Stamp Clock located in the County's Office will serve as the OFFICIAL CLOCK for the purpose of verifying the date and time of receipt of Proposals.

Electronic copies of plans and specifications may be obtained from the architect of record:

**Architexas
ATTN: Nathan Wade
1907 Marilla, 2nd Floor
Dallas, TX 75201
214-748-4561
nwade@architexas.com**

A mandatory Pre-Proposal Conference will be held at **11:00am CST on March 31, 2026** at the existing building located at:

**100 Courthouse Square
Center, TX 75359**

A Security in the amount of five percent (5%) of the total Proposal amount will be required. Payments will be made for completed work by check in progressive payments with the Owner retaining five percent (5%) of each payment until final acceptance of the project. A Payment Bond is required in the amount of one hundred percent (100%) of the contract amount, if the contract amount exceeds \$25,000. A Performance Bond is required in the amount of one hundred percent (100%) of the contract amount, if the contract amount exceeds \$100,000. Offeror should use lump sum pricing, but Offerors should be prepared to itemize work elements for purposes of negotiations.

Contractors will be required to comply with all applicable Equal Employment Opportunity laws and regulations, all Federal, State, and local regulations for construction safety and health standards, and all state statutes and regulations and local ordinances relating to the performance of construction related services.

The successful Contractor must commence work upon issuance by Owner of a written Notice to Proceed. The Owner reserves the right to reject any and all Proposals and to waive any formality in the Proposals received. Proposals may not be withdrawn for ninety- (90) calendar days after the date on which they are opened.

The Owner requires that Substantial Completion for this Project be achieved within **120** calendar days after a Notice to Proceed is issued.

END OF DOCUMENT